



Job Title: Resettlement Driver

Purpose: To provide transportation and support for individual or groups of refugees as they work to complete their assigned tasks in their first 30 days in the U.S.

Location: Most refugees live in apartment complexes in the 32207 area code (near the LSS offices, San Marco/San Jose area). Destinations include:

- Duval County Health Department for health screenings
- Social Security Administration office to apply for SSN
- Catholic Charities for ESOL class registration and testing
- Various Duval Co. public schools to enroll children

Responsibilities: Communicate with coordinator and case managers to obtain schedule; transport refugees from their homes to appointments safely and on-time; stay with refugees at agency and assist with paperwork; transport refugees back home.

Reports to: Volunteer Coordinator

Works with: Case management staff

Time commitment: Number of hours per assignment varies, depending on many factors. Each new refugee must visit the locations above within their first 30 days in the U.S. Resettlement drivers are asked to commit to at least one driving assignment per week.

Qualifications: Valid drivers' license and auto insurance, flexibility, patience

Support provided: Training including ride-alongs with experienced drivers; agency vehicles available; reimbursement for mileage and parking. If you do not speak the language of the arriving refugees, an interpreter will accompany you.